



Form - V

(Refer clause (g) of sub-paragraph (1) of paragraph 3 of Scheme I)



BUREAU OF INDIAN STANDARDS

Product Certification Scheme

Application for Licence to use the Standard Mark

Full Name of Firm																									
Office	Address										Tel														
											Fax														
Village/City	District	State			Country	Pin Code																			
						E-Mail																			
Address																			Tel						
Factory																			Fax						
Village/City	District	State			Country	Pin Code																			
						E-Mail																			
Management	Name				Designation				Name				Designation												
					Quality Control Incharge																				
Contact Person						Name				Tel				E-mail											

Scale	Large	Correspondence Address	Office	Sector	Public
	MSME		Factory		Private

This application is being made to use the BIS Standard Mark () on :			
Product			
Indian Standard	IS Part Sec Year	Grade/Type/Class etc.	

Units of Production	Present Installed Capacity	Quantity	Value (₹)

Fee Details	Amount (₹)		Invoice No. with date	

Seal of Firm			
	Signature Name Designation Date of application DIN no. (in case of director)		
PAN no. of Firm			
PAN no. (for other cases)			

Important : Application should be signed by CEO of the firm, or in his absence by authorized representative

Indicate availability of the following documents.

These documents are required to be submitted along with the application

Sr. No.	Document(s)	Yes/ No/ N.A.
1	Name and Address Proof of Office (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate from Industries Centre or Memorandum of Articles etc.)	
2	Name and Address Proof of Factory (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate from Industries Centre or Memorandum of Articles or Valid Lease deed showing lawful occupancy of the firm over the premises etc.)	
3	Valid MSME certificate, if applicable	
4	Auhtorized representative letter, in case application signed by person other than CEO of the firm	
5	Manufacturing Process Flow Chart	
6	Manufacturing Machinery list	
7	Whether, any manufacturing operation outsourced	
8	Agreement of outsourcing of manufacturing operation, if applicable	
9	Testing equipments list	
10	Any testing arrangment outside the factory	
11	Valid Calibration Certificates of Testing equipments	
12	In-house test report(s)	
13	Third party laboratory test report(s) as per Indian Standard, if applicable	

Note: For more details, you may please visit our website <https://www.bis.gov.in/>